

## The Role

### **Midday Meals Supervisors to work in our Nursery Setting - Required for September 2024**

**Job type:** Part-time, 10 hours per week/term time only, 38 weeks per annum

**Contract Type:** Permanent

The Fairlawn and Haseltine Primary Schools' Federation is seeking to appoint a positive and energetic midday meals supervisor to supervise the children at lunchtime, both in the dining hall and in the playground.

The appointed candidate will work daily from 11.45am – 1.45pm Mon-Fri.

## Location

Fairlawn Primary School  
Honor Oak Road  
London  
SE23 3SB

Tel: 020 8699 7948

## The ideal candidate will:

- Have experience of working with children
- Have positive ideas for lunchtime games and activities
- Be flexible
- Be able to use their initiative
- Be calm and patient
- Be a good role model to the children
- Enjoy joining in and supporting the children's activities

## Salary

Hours: Monday to Friday 10 hours per week (11.45am – 1.45pm)

Contract: Permanent, Term Time Only, 38 weeks

Salary: Scale 2 Spine Point 3 – 4 (£27,711 - £28,128 pro rata)

The actual salary to be paid pro-rata for part-time/term time only working is approximately £6,666 - £6,766 (0-5 years' service)

## Further Information

Visits to the school are encouraged. Please call to arrange a convenient day and time.

Application packs are available on our website <https://www.fairlawn.lewisham.sch.uk/>

If you would like to find out more about this post, please email [vacancies@fhfederation.lewisham.sch.uk](mailto:vacancies@fhfederation.lewisham.sch.uk)

**PLEASE NOTE:** CVs will not be accepted. Applications can be emailed to Mrs R Clarke (Executive Business Director) at [vacancies@fhfederation.lewisham.sch.uk](mailto:vacancies@fhfederation.lewisham.sch.uk) or handed in to the school office. We look forward to receiving your completed application form. We regret we are only able to contact shortlisted applicants.

## Safeguarding Statement

The Fairlawn and Haseltine Primary Schools' Federation is fully committed to safeguarding and promoting the welfare of children and young people. We are exempt from the Rehabilitation of Offenders Act 1974. Therefore, the successful candidate will be required to undertake a criminal record check via the Disclosure and Barring Service (DBS) as well as qualifications and reference checks.

Original evidence of right to work within the United Kingdom will be required prior to commencement of employment i.e. National Insurance Number, Work Permits or Indefinite Leave to Remain.

## Closing date

Closing date: Wednesday 10<sup>th</sup> July at midday

Interview date: Wednesday 17<sup>th</sup> July 2024