

# Fairlawn Primary School – Teaching Assistant

**Job type:** Part-time, 25 hours per week/term time only, 39 weeks per annum

**Contract Type:** Permanent

## The role

An opportunity has arisen for a Teaching Assistant at Fairlawn Primary School to provide support for children with a range of needs primarily in the Early Years setting.

The successful candidate will need to be an enthusiastic, flexible, confident individual with excellent interpersonal and behaviour management skills to support class teachers in the learning and teaching of specific pupils, under the overall direction of the Class Teacher and Inclusion Manager.

## Location

Fairlawn Primary School  
Honor Oak Road  
London  
SE23 3SB

Tel No: 020 8699 7948

Email: [admin@fairlawn.lewisham.sch.uk](mailto:admin@fairlawn.lewisham.sch.uk)

## What we're looking for

### What we are looking for an individual who:

- Has experience of supporting children in a range of classroom settings
- Has proven skills in behaviour management
- Have experience of working with SEN children
- Have a GCSE at level A-C in English and Maths
- A current first aid certificate is desirable

Your role is to enable the children to become independent learners; help to raise standards of achievement for children and foster good learning behaviours and participation of the children in the social and academic processes of the school. As part of your role, you may be required to teach intervention groups.

## Salary details

Salary is Scale 3, spine point 5-6 (£28,545 - £28,977 pro rata)  
25 hours per week (start and finish times to be agreed), 39 weeks per annum

The actual salary to be paid pro-rata for part-time/term time only working is approximately £17,614 - £17,881 (0-5 years' service)

N.B: All appointments will be offered at the minimum spinal column point (SCP) for the grade of the role. The only exception to this will be when matching current salary (up to the maximum of the scale), which is subject to evidential proof.

### **Further information**

You will be expected to support in a classroom for 10 minutes as part of the interview.

Visits to the school are encouraged. Please call to arrange a convenient day and time.

Application packs are available on our website <https://www.fairlawn.lewisham.sch.uk/>

If you would like to find out more about this post, please email [vacancies@fhfederation.lewisham.sch.uk](mailto:vacancies@fhfederation.lewisham.sch.uk)

**PLEASE NOTE:** CVs will not be accepted. Applications can be emailed to Mrs. R Clarke (Executive Business Director) at [vacancies@fhfederation.lewisham.sch.uk](mailto:vacancies@fhfederation.lewisham.sch.uk) or handed in to the school office. We look forward to receiving your completed application form. We regret we are only able to contact shortlisted applicants.

### **Safeguarding statement**

Fairlawn and Haseltine are fully committed to safeguarding and promoting the welfare of children and young people. We are exempt from the Rehabilitation of Offenders Act 1974. Therefore, the successful candidate will be required to undertake a criminal record check via the Disclosure and Barring Service (DBS) as well as qualifications and reference checks. Original evidence of right to work within the United Kingdom will be required prior to commencement of employment i.e. National Insurance Number, Work Permits or Indefinite Leave to Remain.

### **Closing date**

Closing Date: Monday 1<sup>st</sup> July 12pm

Interview Date: Wednesday 3<sup>rd</sup> July

We reserve the right to close adverts early if there is a large response.